

SUB: Notification For Re-Engagement Of Retd. Railway Officers As Consultants
dated 26.11.2024

REF: (i) Rly. Bd.'s Letter No. 2024/E(GR)I/38/1 dated 29.08.2024
(ii) Rly. Bd.'s Letter No. 2024/E(GR)I/38/1 dated 08.11.2024

TERMS AND CONDITIONS

In terms of above referred Railway Board's letter, PLW/Patiala (Indian Railways) invites application in prescribed Proforma for filling up 04 posts of Consultants (Mechanical - 01, Stores - 02, S&T - 01) from Retired Railway officers as per below details:

1. The details/ eligibility of engagement are as under:-

1.	Designation	Consultant
2.	No. of posts	Mechanical - 01, Stores - 02, S&T - 01
3.	Eligibility	Retired Railway officers, who have retired from Gr. B (Level-8, 9), JTS (Level-10), STS (Level-11) & JAG (Level-12)
4.	Period of engagement	The offer is initially for 01 year or availability of candidate(s) from UPSC/ through Departmental selection, whichever is earlier.
5.	Place of posting	PLW/ Patiala
6.	Age Limit	Not more than 64 years at the time of signing Contract agreement.
7.	Nature of duties/Term of reference	Brief Duty List enclosed at Annexure-1, 2 & 3
8.	Last date of application submission	16.12.2024
9.	Application to be forwarded to	APO-I, PLW/ Patiala

2. No. of vacancies may increase/decrease depending upon the requirement of administration.
3. Dismissed/Removed/Compulsory Retired Railway officers are not eligible.
4. A fixed monthly remuneration shall be admissible, arrived at by deducting the Basic pension from the Pay drawn at the time retirement. The amount of remuneration so fixed will remain unchanged during the term of the contract. Annual increment/percentage increase and Dearness Allowance shall not be allowed during the contract period. [Example for determining remuneration shall be as given in DoE's OM No. F.No.3-25/2020-E.IIIA, Dated 09.12.2020].
5. Period of engagement shall be initially for ONE year and further extendable as per requirement. No retired officer will be engaged beyond 31.12.2026 under any circumstances. However, PLW administration reserves the right to terminate contract agreement for re-engagement with a short notice.
6. Maximum age limit of the re-engagement shall be less than 65 years.
7. Decision of the PLW administration for re-engagement of retired officers will be final.

8. While re-engaging such officers, medical fitness of the appropriate category will be obtained from the designated authorities as per existing practices.
9. The engagement of consultant shall not be considered as a case of re-employment.
10. Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond calendar year will not be allowed, nor carried forward in case the engagement is extended. Also, no payment in lieu of unutilized leaves will be paid at the time of discharge / expiry of contract.
11. Re-engaged officer **will not be entitled for HRA, Residential accommodation**. However, Transport Allowance for the purpose of commuting between the residence and the place of work will be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed will remain unchanged during the term of contract. Retired officers engaged as Consultant will be allowed DA/TA if perform outstation duty in official tour, if any, as per their entitlement on the day of their retirement @ applicable rates.
12. The designation of Consultant will be as decided by PLW administration.
13. Re-engaged officer will not be made in-charge of the unit nor be given any independent charge. Re-engaged officer will not be given any financial nor D&AR powers and will not be authorized to issue any safety certificate. Re-engaged officer may recommend their suggestions on financial and other matters to reporting officer/ branch officer/ departmental head.
14. Retired officer who is re-engaged as Consultant by PLW administration shall be bound by Code of Conduct & Ethics while signing the contract agreement during the period of contract and atleast 08 months after the expiry of contract period. Further he shall be bound by Confidentiality clause of contract T&C duly outlined in contract agreement. Every re-engaged retired officer as Consultant shall also be required to disclose their assets (movable which are > Rs 2.0 Lakhs & immovable assets), after accepting the offer of engagement & before signing of contract agreement.
15. APO/Gaz/PLW is authorized to execute contract agreement on behalf of PLW administration after acceptance of offer of engagement as Consultant by Retired officer. The contract agreement shall be executed on Non-Judicial stamp paper of Rs. 100/- value & duly notarized & registered with notary.
16. Re-engaged officer will be discharged as Consultant upon immediately joining of any selected candidate(s) from UPSC or through Departmental selection as per the recommendation of PHOD/CHOD concerned.
17. Last date for submission of application is 16.12.2024.


Dy.CPO
For PLW/Patiala

**APPLICATION FORMAT FOR RE-ENGAGEMENT OF RETIRED RAILWAY OFFICERS AS
CONSULTANT IN PATIALA LOCOMOTIVE WORKS, PATIALA**

Paste here recent
passport size
photograph (self-
attested)

S.No.	APPLICATION FOR THE POST OF CONSULTANT	
1.	Name of Retired Railway Officer (in block letters)	
2.	Father's Name	
3.	Date of Birth & Age as on last date of application	
4.	Aadhar No.	
5.	Contact No.	
6.	Category	
7.	Name & address of office from where retired/superannuated	
(i)	Date of retirement and last designation with grade	
(ii)	Last pay drawn and No. of years of experience in service (Copy of LPC and PPO should be enclosed)	
(iii)	Pension drawn	
(iv)	Employee No.	
8.	Present address	
9.	Permanent address	
10. (a)	(i) Have any departmental proceedings/vigilance proceedings or any other case is under process during service/pending after retirement/at present against you? (If yes give the detail)	YES/NO
	(ii) Have you ever been awarded any punishment while in service as Minor Penalty or Major Penalty, if so give details of the same.	YES/NO
(b)	Have you ever been arrested/ prosecuted /remained under detention or any criminal proceedings pending against you?	YES/NO
(c)	If the answer to any of the questions mentioned is Yes give full particulars of the case.	

11. WORK EXPERIENCE DETAILS

S.No.	Organization details with posts held during service i.e. from joining in Gazetted cadre till retirement	Level, Scale of Pay & Pay	From	To	Nature of work performed

Available documents pertaining to above details shall be attached.

NOTE:

1. The furnishing of false information or suppression of any factual information in the form would be a disqualification from the reengagement.
2. If the fact that information has been furnished or that there has been suppression of any factual information in the form comes to notice at any time during the re-engagement, contract will be terminated without any notice immediately and any action as deemed fit by PLW/Patiala may be taken.
3. Documents to be submitted along with application form
 - (i) Copy of LPC and PPO should be enclosed
 - (ii) Copy of complete Bio-data
 - (iii) Service certificate
 - (iv) PAN card and Aadhar card
 - (v) Two passport size photos
 - (vi) Last 05 years APAR
 - (vii) Available documents pertaining to details mentioned in work experience column shall be attached
 - (viii) A cancelled cheque

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date:

Name and Signature of the applicant

Place:

TERMS OF REFERENCE FOR CONSULTANTS (MECHANICAL)

The Consultant will assist Unit in-charges in the following areas:

- Day-to-day production activities
- Material management
- Production Planning and supervision
- Monitoring and Quality checks/inspections
- Contract Management
- Drawing preparation
- Report preparation
- Any other work related to responsibility given by unit in-charge.

Additionally, the Consultant will provide recommendations and suggestions to unit in-charges to improve productivity and workplace safety.

Notes:

1. The Consultant will not be granted any financial powers, D&AR powers and will not be authorized to issue any safety certificates.
2. The consultant shall not divulge any information gathered by him during the period of assignment related to the organization to anyone who is not authorized to know the same. For this purpose the consultant shall sign an agreement of confidentiality with the Government of India containing a clause on ethics and integrity.

TERMS OF REFERENCE FOR CONSULTANTS (STORES)**STS (Level-11):**

The consultant will assist in the following areas:

- Inventory management, Budget, PL Allotment
- PCDO & e-MCDO, SOP Matters
- Issues related with IREPS & GeM
- Audit cases, RTI, Parliamentary questions
- Monitoring of Arbitration, court cases and all legal matters
- Rajbhasha Policy, Vendor development programs
- Work related to ISO and other certifications, IBD updation
- Training of staff
- Technical assistance to PCMM & CMM level TC cases
- All other works assigned time to time except Financial and D&AR powers

Additionally, the Consultant will provide recommendations and suggestions for improvement in procurement practices and workplace safety.

JTS (Level-10):

The consultant will assist in the following areas:

- Supervision of General and Housekeeping work of the Depot
- Inventory management, PL Allotment
- PCDO, SOP related to depot matters
- Audit cases, RTI of Depot, Parliamentary Questions related to Depot
- Monitoring of Arbitration, court cases and all legal matters
- Rajbhasha Policy
- Training of staff
- Work related to ISO and other certifications
- Works programme, all proposals including M&P and system improvements
- All other works assigned time to time except Financial and D&AR powers

Additionally, the Consultant will provide recommendations and suggestions for improvement in procurement practices and workplace safety.

Note:

1. The Consultant will not be granted any financial powers, D&AR powers and will not be authorized to issue any safety certificates.
2. The Consultant shall not divulge any information gathered by him during the period of assignment related to the organization gathered by him during the period of assignment related to the organization to anyone who is not authorized to know the same. For this purpose the consultant shall sign an agreement of confidentiality with the Government of India containing a clause on ethics and integrity.

TERMS OF REFERENCE FOR CONSULTANT (S&T DEPTT.)

The Consultant will assist Unit in-charges in the following areas:

1. Maintenance and upkeep of all personal establishment matters of the staff working in S&T Section.
2. Liasoning with Railway Board, other Railways and External agencies such as Railtel, NIC, BSNL Airtel, JIO, Summit Digital Infrastructure Pvt. Ltd. etc.
3. Timely submission of completion reports of S&T area.
4. Planning and procurement of materials/spares for maintenance of S&T installations.
5. Planning and execution of new works contracts, preparation of estimates (S&T) for submission to Drawing Office, Schedule of works, Technical Specifications etc. related to S&T section.
6. Compliance of the higher official's inspection notes and instructions.
7. CUG, CCTVs, Railnet services, Telephone Exchange, PRS, PRI, Audio & Video Conference System and PA System.
8. Any other work assigned by higher officers.

Notes:

1. The consultant will not be granted any financial powers, D&AR powers and will not be authorized to issue any safety certificates.
2. The consultant shall not divulge any information gathered by him during the period of assignment related to the organization to anyone who is not authorized to know the same. For this purpose the consultant shall sign and agreement of confidentiality with the Government of India containing a clause on ethics and integrity. This is for your information and further necessary action please.