

PLW/Patiala

Asstt. Personnel Officer(Bills)
PLW/Patiala

Sub: Application for grant of Composite Transfer Grant.

Kindly arrange to pay of the Composite Transfer Grant in my favor as particular appended as below :

1. Name : -----
2. Designation :-----
3. Reason i.e. Retirement/Transfer :-----
4. Date of Retirement/Transfer :-----
5. Basic pay on that date :-----
6. For shifting ,VPU used or not. :-----
7. Old residence address :-----

8. New address on shifting of HHE :-----

Note: The vacation certification of Railway accommodation [in case applicant residing with Railway accommodation] & the receipt of truck etc is may pleas be attached herewith claim .

Date : -----

Signature of the applicant

Name : -----
Employee no :-----
Deptt . :-----
Mobile No :-----

Self-declaration Certificate for change of Residence for claiming Composite Transfer Grant (CTG) on Retirement .

(Annexure to Board's letter No.F(E)I/2022/AL-28/10 dated 09.02.2022)

I, (Name of the employee) hereby declare and certify that:

1. I have changed my residence from.....
to
for settlement on my retirement.

2. In case the above declaration given by me is not found true at any stage, I shall be liable to disciplinary action under Railway Services (Pension) Rules 1993 as amended from time to time and to refund the sum along with penal interest thereon to the Government.

(Signature of applicant)

Name of the retired Government servant/Pensioner..
Name of the Ministry/Department,
Address and Phone Number

To
Asstt. Personnel Officer(Bills)
PLW/Patiala

DATE:-